



**Meeting Minutes**  
**VCFN Board of Directors Meeting**  
**February 12, 2010 – 10:00 a.m.**  
**Kings CED Meeting Room– Kentville, NS**

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**Call to Order:** The meeting was called to order at 10:00 by Chairman Don Clarke. Present and forming a quorum were: Don Clarke, Dale Facey, Gary Meister ( Alternate), Janet Newton, Shirley Pineo, Hugh Simpson ,and Dave Seeley. Regrets: Faye Hill  
Others in attendance: Cris Shirritt, Geoff Muttart, Terry Yuill, Bruce MacDougall, Margot Day, and John Atwood (Mainland Tel)

**Adoption of Agenda:** It was moved that the agenda be adopted as distributed. **Moved and unanimously passed.** Facey/Pineo.

**Adoption of Minutes of Dec 7, 2009:** It was moved that the minutes of Dec 7th, 2009 be adopted as distributed. **Moved and unanimously passed.** Pineo/Newton.

**Business Arising from the Minutes:**

There was no status on ownership of Financial management. It was noted that Bill McKennen did not sign a letter of resignation from the VCFN Board.

Councillor Pineo suggested that Kings RDA may wish to be involved in the VCFN board meetings

Mr. MacDougall stated that IAI was contracted to perform the daily book keeping of VCFN and that IAI would be happy to do so with VCFN Board direction.

Chairman Clarke stated that he would like to have an update from Jeff Lawrence on the status of financial management for VCFN.

Chairman Clarke asked Mr. Shirritt to send a resignation letter to Bill McKennen for him to sign.

**Kentville Participation in VCFN:** Chairman Clarke reported that Kentville Town Council had received a presentation from VCFN. There has been no feedback from Kentville to date.

Councillor Simpson had heard from Kentville Deputy Mayor that they were very interested in joining the VCFN.

Councillor Pineo expressed her displeasure in the lack of progress. It was noted that Mr. Sherritt has all of the original partners financial contributions.



It was moved for “IAI was directed to provide a quote for Kentville to become a customer of VCFN.” **Moved and unanimously passed.** Facey/Pineo.

It was moved for “Staff to create a model for partner pricing for Kentville to join the VCFN” **Moved and unanimously passed.** Pineo/Simpson

**VCFN Operations:** Mr. MacDougall presented the Operations Reports and noted that the VCFN network was 100% operational during the reporting period.

Councillor Newton noted that the Internet service in the Kings library had been slow. Councillor Pineo asked if all VCFN municipalities were using VCFN for Internet service.

**VCFN Sales and Marketing:** Mr. Yuill presented the Sales and Marketing update.

Councillor Simpson stated that he understood it was going to be slow sales and asked who else could be targeted.

Councillor Pineo suggested that the VCFN sales team go back to the Hants RDA and Kings RDA as both organisations have new Executive Directors.

Mr. Facey suggested that MainlandTel present at the next VCFN Board meeting.

**Letter to Acadia re: VCFN Partnership:** Mr. Meister informed the board that Mr. Akivah Starkman has replaced Neil Corruthers.

It was moved for “Mr. MacDougall to draft a letter on behalf of the VCFN to explain the importance of the VCFN partnership and that the letter should be signed by Councillor Simpson and Mr. Wilson Verge (NSCC)” **Moved and unanimously passed.** Simpson/Facey

**Motion to Move to an In-Camera Session:** A motion was introduced by Ms. Pineo to move the meeting to an in-camera session to discuss potential legal and strategic matters. **Moved and unanimously passed.** Pineo/Newton

Legal and Strategic matters discussed

**Motion to resume public session:** Following in-camera discussion, a motion was introduced to return the meeting to a public session. **Moved and unanimously passed.** Clarke/Seeley.

It was moved for “Mr. Facey to pursue strategic matters discussed for further information” **Moved and unanimously passed.** Pineo/Simpson



**Next Meeting:** Chairman Clarke suggested the following meeting schedule; April 12, 2010; July 5, 2010; October 18, 2010; January 17, 2011. He also suggested the following organisations/people should be invited/made aware of the VCFN Board meetings; VCFN Board Members, VCFN Legal council; VCFN member CAO's, ACORNS, and NS Office of Economic and Rural Development. Also the Meeting date and location should be posted on the VCFN Website.

**Adjournment:** The Chairman declared the meeting adjourned at 11:40am.

***Related Documents***

VCFN Board Committee Meeting Minutes December 7, 2009 – Previously Issued  
Network Operations Reports – Previously Issued