

Valley Community Fibre Network
Board of Directors Meeting June 1, 2009
Minutes

Present: Shirley Pineo, Janet Newton, David Seeley, Bruce MacDougall, Geoff Muttart, Kathleen Leslie, Faye Hill, Don Clarke, Chris Butt, Dale Facey, Bill McKennan, Terry Yuill, Terry Dalton, Brian Smith, Bob Ashley, Chris Shirritt

Regrets: Neil Carruthers, Hugh Simpson

1. Call to Order: Mr. Clarke called the meeting to order at 10:15 am.

2. Adoption of Agenda: It was moved that the Agenda be adopted with the addition of one item under new business consisting of discussion of the ACORN Meeting. The motion was carried. Newton/Seeley

3. Adoption of Minutes – April 20, 2009: It was moved that the minutes of April 20, 2009 be adopted. The motion was carried. Pineo/Hill.

4. Business Arising from the Minutes:

Kentville inquiry to Join VCFN

- Bill McKennan provided update there had been no further discussions or actions with respect to Kentville utilising or joining the VCFN Authority since the April 16, 2009 Board Meeting

Common Infrastructure

- Terry Yuill explained that the 6 Authority Municipalities had agreed to the Common Infrastructure proposal and that IAI would be taking action to get the project started

5. Operations of the VCFN

A] Sales and Marketing Mr. Terry Yuill of IAI presented a report of marketing and sales activities for the period April 20th, 2009 to June 1st, 2009. The report of activities was distributed to those present.

- i] Presented progress on the Common Infrastructure(CI)
 - o Explained the 1/6 cost sharing of initial start up fee
 - o Councillor Pineo asked what the municipalities could do with the Fibre (i.e. sell it to commercial customers within their district). Geoff Muttart responded that it was the VCFN Authority as a collective body that owned the fibre and that no individual municipality owned fibre , as well that IAI was the agent empowered to sell the use of the fibre.
- ii] Discussed Prospects
 - o Kathleen Leslie presented a contact at the Valley Regional Hospital
- iii] Bruce MacDougall discussed the requirement for a letter to Dalhousie describing IAI relationship to VCFN with respect to delivering Internet service to the VCFN

municipalities. Geoff Muttart suggested a Letter of Agency for IAI would be appropriate.

B] Network Operational Status

- Mr. Butt of IAI presented a report of network operations and project completion. Both the operations report and the report of project completion were distributed to those present.

6. AGM Planning

- Don Clarke proposed that the AGM for the Valley Community Fibre Network Authority and the Valley Community Fibre Network Board should be held prior to the next board meeting
- Geoff Muttart suggested that the VCFNA meet first followed by the VCFNB
- Don Clarke called for a nominating committee
- AGM date set for July 6, 2009
 - o VCFN Authority will be at 9:30am
 - o VCFN Board will be at 10:00am followed by a Board meeting

7. Legal Update: Geoff Muttart provided an Update

- Update on NSPI agreement – NSPI has changed solicitors and Geoff has had to explain agreement in great depth. NSPI thought they had ownership instead of allocation of use of fibre.
- Mr. Muttart stated that he should have a lateral build/funding agreement process document completed for IAI/VCFN Board use within 2 weeks. This will facilitate IAI's ability to defer some of the initial entry costs to potential customers.

8. Financial Affairs: VCFN treasurer Bill McKennan presented the suggested budget for 2009/2010. He noted that auditing is under way and that the final budget will be presented once auditing is completed and that some operational costs were validated with IAI. Mr. McKennan also noted that any surplus from operating should go to debt repayment.

7. Additional Items:

7a. ACORN Meeting – May 29

Terry Dalton provided an update of meeting

- RFI for ACORN network expansion explained and that a statement of work had been submitted to the funding agency, CANARIE
 - Mr. Dalton noted that the Municipality of East Hants was on the ACORN Board
 - Mr. Dalton mentioned an ROI study from New Zealand on community networks. This report was to be distributed to the VCFN Board members
 - Mr. Dalton read his submission to CANARIE for inclusion in CANARIE's annual report
- Mr. Clarke discussed the Chuck Levell Music Path event that was presented at the ACORN meeting. Mr. Clarke also mentioned that there may need to be some support from a network perspective if the event proceeds.

9. Next Meeting: The next meeting will be held on Monday July 6, 2009 following the AGM's at 10:30 am at KCED.

10. Adjournment: Motion for adjournment carried at 11:30. Pineo/Faye.