



**Valley Community Fibre Network**  
**Minutes of the 2012-2013 Annual General Meeting**  
**September 9<sup>th</sup>, 2013 – 10:00 a.m.**  
**Orchards Room, 78 Cornwallis St. Kentville, NS**

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1. **Call to Order:** The meeting was called to order by the Chairman at 10:10 a.m. A quorum was present. Board members in attendance were:

Don Clarke (chairman)  
Gary Doucette (Acadia University)  
Dale Facey (NSCC – via teleconference)  
Faye Hill (Councillor, Hantsport)  
Shirley Pineo (Councillor, West Hants)  
Hugh Simpson (Deputy Mayor, Wolfville)  
Jim Winsor (Councillor, Municipality of Kings County)

Also present were:

Jessica Clahane (Grant-Thornton)	Tom McEwan (Kings County)
Sherry Crowe (IAI)	Gary Meister (Acadia University)
Terry Dalton (ACORN-NS)	Geoff Muttart (Muttart's Law)
Kim Durling (Kings County)	Chris Norman (Mainland Telecom)
Kathleen Leslie (Kings County)	Don Regan (Town of Berwick)
Craig MacArthur (Mainland Telecom)	Duane Saulnier (Grant-Thornton)
Sue MacArthur (Mainland Telecom)	Cris Shirritt (Muttart's Law)
Bruce MacDougall (IAI)	Rod Simpson (IAI)

2. **Approval of Agenda:** The agenda (document 100-170-319) was approved following a motion. ( Simpson / Hill )

3. **Minutes of the February 26th, 2013 Annual General Meeting:** The minutes of the 2011-2012 Annual General Meeting (document 100-170-299) were approved following a motion. (Pineo / Simpson )

4. **Summary of Operations 2012-2013:** Bruce MacDougall distributed and presented the 2012-2013 Summary of Operations (document 100-170-330A). Jim Winsor enquired regarding examples of the use of the VCFN network by municipal users. Bruce MacDougall answered the question. Hugh Simpson noted that he was expecting that the municipal users of the VCFN make more use of the network. There was a general discussion on this point.

5. **Auditor's Report:** Jessica Clahane and Duane Saulnier of Grant-Thornton presented the financial statements and associated documents for the 2012-2013 fiscal year. Jim Winsor asked for and received clarifications regarding the financial statements. A discussion was held regarding the probability and possibly consequences of a natural disaster affecting the VCFN. Hugh Simpson asked whether more effort could be directed toward promoting the network. A general discussion ensued. The matter was referred to a later date. Shirley Pineo asked for a breakdown of legal and accounting fees. Grant-Thornton agreed to provide these.

Kim Durling enquired about Fibre Optic Network Costs on the income statement. Jessica Clahane answered the question.

Don Clarke noted that issues of internal control noted by Grant Thornton would be addressed at an upcoming Board or Executive meeting.

The financial statements and associated letters and documents were received following a motion. (Pineo / Hill)

The financial statements were approved following a motion. (Pineo / Hill)

6. **Election of Officers:** A call for nominations was made. Councillor Hill made a motion nominating the incumbents for an additional term. These were :



Valley Community Fibre Network

Chairperson  
Vice-Chairperson  
Secretary-Treasurer

Don Clarke  
Hugh Simpson  
Shirley Pineo

A call for nominations from the floor yielded no further nominations. The motion was passed and the above nominees were acclaimed to the positions. (Hill / Facey)

7. **Appointment of Auditor:** A motion was presented and passed appointing Grant-Thornton as auditors for the fiscal year 2013-2014 ( Simpson / Winsor )

8. **Adjournment:** The meeting was adjourned at 11:45 a.m. (Simpson)