



**Valley Community Fibre Network Board  
Minutes of the Board Meeting  
December 9<sup>th</sup>, 2011 – 10:30 a.m.  
Kings Municipal Office Kentville, NS**

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1. **Call to Order:** The meeting was called to order by the Chairman at 10:39 am. A quorum was present. In attendance were:

**Board Members:**

Don Clarke (chairman)

Janet Newton (County of Kings)

Dale Facey (NSCC)

Dave Seeley (Councillor, Windsor)

Gary Meister (Acadia Univeristy)

Hugh Simpson (Deputy Mayor, Wolfville)

**Regrets:**

Faye Hill (Councillor, Hantsport)

Shirley Pineo (Councillor, West Hants)

**Also Present:**

Bob Ashley (CAO County of Kings)

Sue McArthur (Mainland Tel.)

Terry Dalton (ACORN-NS)

Cris Shirritt (Legal Counsel, Muttarts Law

Kathleen Leslie (County of Kings)

Firm)

Bruce MacDougall (President, IAI)

2. **Approval of Agenda:** The agenda was accepted following corrections and amendments. See attached Document. ( Simpson / Facey )

3. **Approval of the Minutes of the October 31<sup>st</sup> special Board meeting.** A motion was moved and passed to accept the minutes of the October 31<sup>st</sup> special board meeting.(Simpson /Newton)

4. **Business Arising from the Minutes.**

- a. **VCFN – NSPI** contract matters were referred to an In Camera session.
- b. **Letter of Support re Canarie:** A discussion was held regarding a proposed letter of support for Canarie. The Board agreed to issue the letter as presented and amended. A motion to this effect was made and passed. (Newton / Simpson)
- c. **HITS – VCFN Fibre Lease.** Bruce MacDougall reported that the HITS-NS fibre lease for the Windsor and Valley Regional Hospitals was now in place. Terry Dalton discussed further with the Board.

5. **Operations Reports:**

a. **Operations Reports**

- i. **Network Operations Reports:** Reports were presented by Bruce MacDougall
- ii. **Project Reports:** Project reports were referred to an In Camera session due to commercial confidentiality requirements.

- b. **Financial Report:** Bruce MacDougall presented Accounts Receivable and Accounts Payable reports for the period. A discussion was held regarding expeditious payment of Aliant invoices, and the need to avoid late payments. The reports were accepted by a motion. ( Newton / Simpson)
- c. **Business Development.** This item was referred to an In Camera session due to commercial confidentiality requirements.

6. **ACORN Report:** Terry Dalton presented a report of recent activities associated with ACORN and Canarie. Hugh Simpson asked for a summary document of ACORN goals and activities.

7. **In Camera Session:** A motion was moved and passed to enter an In Camera Session to discuss certain contract-related items( Facey / Simpson)

8. **In Camera Session:** A motion was moved and passed to adjourn the In Camera Session ( Newton / Facey)



9. **New Business:** A motion was made and passed to approve the issuance of a Purchase Order to IAI for the construction of laterals necessary to meet requirements of a new proposed customer. The PO shall not exceed \$ 475,000 and in no case be greater than the amount received by the proposed customer. (Simpson / Facey)

10. **Adjournment:** The meeting was adjourned at 12:25. (Simpson / Newton)